

**NEPTUNE CITY BOARD OF EDUCATION
NEPTUNE CITY, NEW JERSEY 07753**

December 17, 2013
7:00 P.M.

Neptune City School District
Woodrow Wilson School

BUSINESS MEETING MINUTES

I. CALL TO ORDER

This is an open public Meeting of the Neptune City Board of Education. In accordance with Chapter 231, Public Law of 1975, adequate advance written notice of the Meeting was made by posting the Board Calendar of Meetings in the Main Office of the Woodrow Wilson School, and by delivery to the Coaster, the Asbury Park Press and the Neptune City Municipal Clerk.

As a courtesy, please turn off cell phones and refrain from conversations in the meeting room.

II. ROLL CALL

Board Members

Mr. Sullivan	<u> X </u>	Mr. Zakerowski	<u> X </u>	Mrs. Houllier	<u> X </u>
Mrs. Oppegaard	<u> X </u>	Mr. Susino	<u> X </u>	Mr. Albano	<u> X </u>
Mr. Burr	<u> X </u>	Mrs. Rust	<u> X </u>	Dr. Jodry	<u> X </u>

Others Present

Dr. Mercora	<u> X </u>	Mr. Folk	<u> X </u>
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III. FLAG SALUTE

IV. PRESENTATIONS

Allen B. Shechter from the auditing firm of Alvino & Shechter presented the 2011-2012 audit report. Mr. Shechter stated that based on the examination of the Board's financial statements for the fiscal year ending June 30, 2012, the Board complied with the material financial terms and other applicable compliance terms and conditions that are required.

V. CAUCUS

Motion by E. Zakerowski and seconded by C. Oppegaard to go into caucus to discuss personnel and legal matters at 7:08 p.m.

Mr. Sullivan	<u> X </u>	Mr. Zakerowski	<u> X </u>	Mrs. Houllier	<u> X </u>
Mrs. Oppegaard	<u> X </u>	Mr. Susino	<u> X </u>	Mr. Albano	<u> X </u>
Mr. Burr	<u> X </u>	Mrs. Rust	<u> X </u>	Dr. Jodry	<u> X </u>

D. OPERATIONS

RESOLVE, The Board of Education approve the items listed under Operations as per Document C - 2

Motion: C. Oppegaard Second: R. Burr

Mr. Sullivan	<u>X</u>	Mr. Zakerowski	<u>X</u>	Mrs. Houllier	<u>X</u>
Mrs. Oppegaard	<u>X</u>	Mr. Susino	<u>X</u>	Mr. Albano	<u>X</u>
Mr. Burr	<u>X</u>	Mrs. Rust	<u>X</u>	Dr. Jodry	<u>X</u>

E. PUBLIC RELATIONS

DISCUSSION - Our T-shirts are being redone at no charge

MOTION - None

RESOLUTION - None

F. PERSONNEL

DISCUSSION - There will be a January 14, 2014 Personnel Committee Meeting at 7:30 p.m.

RESOLVE, The Board of Education approve the items listed under Personnel as per Document C - 5

Motion: A. Susino Second: L. Houllier

Mr. Sullivan	<u>X</u>	Mr. Zakerowski	<u>X</u>	Mrs. Houllier	<u>X</u>
Mrs. Oppegaard	<u>X</u>	Mr. Susino	<u>X</u>	Mr. Albano	<u>X</u>
Mr. Burr	<u>X</u>	Mrs. Rust	<u>X</u>	Dr. Jodry	<u>Abstain</u>

XI. REPORT ON NEPTUNE TOWNSHIP BOARD OF EDUCATION MEETING

C. Oppegaard will attend December's meetings; A. Rust will attend January's.

XII. OLD BUSINESS

None

XIII. NEW BUSINESS

None

XIV. PUBLIC PARTICIPATION

Public comments should be directed to the President. Commentators should present themselves in a loud clear voice and state their name and address or affiliation.

Mrs. McGuigan - Cheerleader Uniforms - stated we need new

Mrs. Kerwin - Basketball Girls Uniforms - stated they need to be replaced

Mrs. McDowell - Softball Uniforms - also need new

Mrs. Foy - Surveillance Camera Policy

Mrs. Tonzola - Surveillance Camera Policy - asked if there was audio and who is monitoring the system.

XV. MOTION TO ADJOURN

Motion: C. Oppegaard Second: J. Albano

All in Favor X Oppose _____

Time: 8:09 P.M.

DOCUMENT A

3770

Neptune City Board of Education
Tuesday, December 17, 2013
Business Meeting 7:00 P.M

Chief School Administrator's Report:

Agenda:

Enrollment

<u>October</u>	<u>November</u>	<u>Schools</u>
152	150	Neptune Senior High School
10	10	High Tech (2); Allied Health (3); Wall Communications (4); BioTechnology (1)
33	33	Red Bank High School For Performing Arts (9); Information Technology (6); Academy of Finance (4); Academy of Engineering (8); Graphic Communication (2); Pre-School Studies(1); and Food Preparation (3)
22	22	Special Education: Private (22)
396	399	Neptune City

613	614	Total Enrollment

Fire Drills: 11/6/13 & 11/25/13

Lockdown Table Top: 11/12/13

Lockdown Drill: 11/13/13

Student Suspension Report:

Five - October

Student Suspension Report:

Three - November

Missing Child Report:

None - October

Missing Child Report:

None - November

Enrollment Report for October:

396 Neptune City

Enrollment Report for November:

399 Neptune City

Discussion

- *Goals and objectives*

Approval (s):

See Section C

Use of Building:

Neptune Soccer Assoc. - 1/6/14 - 3/10/14, 6:15-7:45 p.m.

Monday and Wednesday

Reports Filed:

Audit Summary - Summary of the information from the Auditor's Report FYE 6/30/13

NJ Smart SMID, Staff, SID, Special Education and State reports

DOCUMENT A-1

Informational Material:

1. Enrollment as of November 27, 2013

CORRESPONDENCE

December 17, 2013

- 1) Letter from New Jersey School Boards Association regarding completion of training by board members Christine Oppegaard.
- 2) Memorandum from NJ Department of Education regarding approval of Memorandum of Agreement for Safety and Security.
- 3) Letter from Michele Podlaski regarding leave of absence.

Neptune City Board of Education
December 17, 2013
Business Meeting

1. EDUCATION

RESOLUTIONS

- 1. To reaffirm November, 2013 Bullying Report and approve December, 2013 Bullying Report as submitted by Susan Cousins.

ACTION FOLLOWUP _____.

2. OPERATIONS

RESOLUTIONS

- 1. That the amount of district taxes, exclusive of debt service requirements needed to meet the obligations of this Board for the next eight weeks is \$491,752.67 and the Mayor and Council is hereby requested to place in the hands of the Treasurer of School Moneys that amount within the next thirty days in accordance with the statutes relating hereto.
- 2. To approve the Payment of Bills per attached.
- 3. To approve Payroll Vouchers per attached
- 4. To approve Monthly Budget Certification Pursuant to N.J.A.C.6A:23-2.11(c)3, I, William Folk, Board Secretary certify that as of November 30, 2013, no budgetary line item account has obligations (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.A.C.6A:23- 2.11(a). Through the adoption of this resolution, we, the Neptune City Board of Education, pursuant to N.J.A.C. 6:6A:23-2-11(c)4, certify that as of November 30, 2013 after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
- 5. To approve the Monthly Secretary’s and Treasurer’s Reports per attached
- 6. To approve payment of cafeteria bills.
- 7. To approve transfer of appropriations
- 8. To approve Memorandum of Agreement for Safety and Security as approved by NJ Department of Education.
- 9. To approve first reading of the following Personnel policies and regulations:
 - P1240 Evaluation of Superintendent
 - R1240 Evaluation of Superintendent
 - P3142 Nonrenewal of Nontenured Teaching Staff Member
 - R3142 Nonrenewal of Nontenured Teaching Staff Member
 - P3144 Certification of Tenure Charges
 - R3144 Certification of Tenure Charges
 - P4146 Nonrenewal of Nontenured Support Staff
 - R4146 Nonrenewal of Nontenured Support Staff
 And to approve the following Education policies and regulations:
 - P3221 Evaluation of Teachers
 - R3221 Evaluation of Teachers
 - P3222 Evaluation of Teaching Staff Members, Excluding Teachers and Administrators
 - R3222 Evaluation of Teaching Staff Members, Excluding Teachers and Administrators
 - P3223 Evaluation of Administrators, Excluding Principals, Vice Principals and Assistant Principals
 - R3223 Evaluation of Administrators, Excluding Principals, Vice Principals and Assistant Principals
 - P3224 Evaluation of Principals, Vice Principals, and Assistant Principals
 - R3224 Evaluation of Principals, Vice Principals, and Assistant Principals

- 10. To approve Use of Building - Neptune Soccer Assoc. - 1/6/14 - 3/10/14, 6:15-7:45 p.m. Monday and Wednesday
- 11. To approve Agreement with Nelson, Fromer, Crocco & Jordan, Esq., with special counsel with regard to pending investigation at a rate of \$150/hour.
- 12. To approve second reading of the following policy and regulation:
 - 7441 Electronic Surveillance in School Buildings and Grounds
 - R7441 Electronic Surveillance in School Buildings and Grounds
- 13. To accept the 2013 Audit Report:
The Board of Education has reviewed and accepted the Audit Report submitted by Mr. Shechter and hereby acknowledges that there are no recommendations and approves the submission of the Corrective Action Plan pertaining to the 2012-2013 audit.
- 14. The reorganization meeting is scheduled for January 9, 2014.

ACTION FOLLOWUP _____.

3. PUBLIC RELATIONS

RESOLUTIONS

None

ACTION FOLLOWUP _____.

4. PERSONNEL

RESOLUTIONS

- 1. To approve fingerprinting process for Lauren Muniz, an intern from Monmouth University participating in student counseling services

ACTION FOLLOWUP _____.